

AGENDA



Thursday, July 26, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 64**

Subject: Authorize award and execution of a contract through The Cooperative Purchasing Network (TCPN) with WILLIAMS SCOTTSMAN, Selma, TX, for the purchase and installation of a mobile modular office building in an amount not to exceed \$77,925.

Amount and Source of Funding: Funding is available in the Fiscal Year 2006–2007 Capital Budget of the Fleet Services Division of the Financial and Administrative Services Department.

Fiscal Note: A fiscal note is attached.

For More Information: Mary Quintero-Herrera, Buyer II /512-974-3266

Purchasing Language: Cooperative purchase.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 252.022 of the Texas Local Government Code and no goals were established for this solicitation.

Prior Council Action: 06/07/07 – Approved Contract

This contract is for the purchase and installation of a mobile modular office building for the Fleet Administration Division of the Financial & Administrative Services Department. This building will provide office space for a Manager and Administrative Senior personnel currently located at 2412 Kramer Lane, Vehicle Service Center.

The building will consist of an employee break room, separate men and women's restrooms, separate changing areas, and a conference/training room to be used primarily for automotive technicians continuing education. Additionally, the new building will be ADA compliant.

This new modular office building will replace an existing seven year old pre-fabricated building that is non-ADA compliant and too small to meet the current needs of this service center. The vendor will also be responsible for removal of the old building.

Council approved the purchase of this building on June 7, 2007 as a contract with Williams Scottsman through the Texas Local Government Purchasing Cooperative (BuyBoard). The building and configuration that Fleet Services needs is not currently available from a contract through BuyBoard.

This contract through TCPN will provide the same vendor, building configuration, and price as the contract that Council approved on June 7, 2007. The City will not execute the contract through BuyBoard, but will go forward with this TCPN contract.